

GENERAL SECRETARIAT for the Missions and Evangelization

Documents



CURIA GENERALIS ORDINIS FRATRUM MINORUM
ROMAE 2026

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SPECIAL STATUTES of the General Secretariat

for the Missions and Evangelization



- 1.1 The General Secretariat for the Missions and Evangelization consists of two sectors: one for the Missions and the other for evangelization in general (GGSS 49§1).
- 1.2 Precisely to distinguish and highlight the two sectors that must be animated, it was decided to use the expression “General Secretariat for the Missions and Evangelization” (GSME), meaning with the term “Mission” the vocation and specific activities of the “missions *ad gentes*” entrusted to missionaries (cf. GGCC 117, §1-3) and with the term “Evangelization” the mandate and the ministry of evangelization entrusted to all in the different forms (cf. GGCC 83, §2; 84; 116, §1).
- 1.3 The Secretary General for the Missions and Evangelization helps the Minister General and the Definitory in encouraging, caring for and evaluating all the evangelization of the Order, in regulating missionary evangelization and watching over it, helping, with his advice and concrete actions, all aspects related to evangelization (GGSS 47, § 2-3; cf. also GGSS 48).
- 1.4 The General Secretariat for the Missions and Evangelization is assisted by the International Council for the Missions and Evangelization (CIME, cf. GGSS 50), regulated by the Special Statutes, and by its Executive Committee for the Missions and Evangelization (CEME, cf. Special Statutes of the CEME).
- 1.5 The General Secretariat for the Missions and Evangelization welcomes and includes the Committee for Dialogue (cf. Proposal of the General Chapter 2003, 42) in the aspects related to the ecumenical, interreligious and intercultural dialogue, with particular attention to Islam, considering them as cross-cutting dimensions of all evangelization and missions. This Commission will make a specific contribution and develop some forms of cooperation at different levels.

- 1.6** At the beginning of each six-year period, the Secretary General for the Missions and Evangelization presents a general plan of animation and tasks, with the objectives, the priorities of the lines of action and the means, which must be submitted for the approval of the Minister General and the Definitory.

Help to the Minister General and the Definitory¹

- 2.1** To execute, within its own sphere of competence, the decisions of the Minister General (GGSS 47, § 2-3).
- 2.2** To execute the proposals made by the International Council for the Missions and Evangelization, examined in an operational key by the Executive Committee for the Missions and Evangelization, and approved by the Minister General and the Definitory.

Visits and animation

- 2.3** To make visits to animate the Conferences and Entities, helping the Interprovincial Secretariats for Evangelization, the Interprovincial Councils of Missionary Evangelization and the Provincial Secretariats for the Missions and Evangelization in their respective activities of animation, coordination, formation of the friars, in the context of evangelization and mission.
- 2.4** To visit the different realities of the missions “*ad gentes*”, especially those missions dependent on the Minister General.

¹ Approved by decree Prot. 109809 of 31 July 2020

2.5 During the visits, to always act under the dependence of the Minister General and, where possible and appropriate, to facilitate the participation of representatives of the General Definitory, the other Secretariats and Offices of the General Curia.

Contacts and communications

2.6 To maintain periodic contacts and communications with the Delegates of the Conferences, with the members of the Executive Committee, with the Secretaries of Evangelization and with the Animators of the Missionary Evangelization of the Conferences and the Entities.

2.7 To maintain official epistolary relations with the Entities of the Order, especially with regard to the context of the Missions and Evangelization, in relation to discernment, the permission to the missionary friars, the sending of obedience, the requirements for this service and the legal relations with the new Entity.

Preparation for the Missions

2.8 To provide adequate preparation and formation for new missionaries and identify forms of ongoing formation of the friars on mission.

Activities of the Office

2.9 To create and update the database relating to the different realities of the Missions and Evangelization.

2.10 To keep up to date the list of the Conference Delegates for the International Council for the Missions and Evangelization, the

Secretaries of Evangelization, and the Animators of Missionary Evangelization of both the Conferences and the Entities.

- 2.11** To keep a record of all the procedures handled by the Office, to try to complete it and to send it to the next stage.
- 2.12** To transmit to the *“Acta Ordinis”* the documents and any other useful information.
- 2.13** To inform and to communicate through the Order’s website and *Fraternitas*.
- 2.14** To participate, when requested, in meetings at the General Curia with the Ministers Provincial, with the Conference Presidents, with the Visitors and others.
- 2.15** To promote and be available to different forms of collaboration, with the General Secretariat for Formation and Studies (GSFS), with the Office of Justice, Peace and Integrity of Creation (GPIC), with the Secular Franciscan Order (OFS), with the Franciscan Youth (YOUFRA) and with the Development Office according to the Special Statutes of the Development Office.
- 2.16** To collaborate with the Development Office, both by participating in the Council of Projects, and by offering any information and documentation on projects related to missions and evangelization, in accordance with the procedure for projects (PP-DEV) of the General Curia.
- 2.17** To participate, where provided, in the direction of Entities of the Order for fundraising (e.g. *General Secretariat for Franciscan Mission* at Waterford) in accordance with the Statutes of these Entities.

Inter-Franciscan Collaboration

2.18 To promote meetings with the general supervisors of the same area, of other Institutes of the Franciscan Family of Rome, promoting dialogue, sharing animation experiences and seeking inter-Franciscan collaboration initiatives.

Functions²

- 3.1** The Secretary General for the Missions and Evangelization coordinates the General Secretariat for the Missions and Evangelization, which works directly under the Minister General and the Definitory.
- 3.2** Concerned with two sectors, missionary evangelization falls under the responsibility of the General Animator for the Missions, while evangelization in general falls under that of the General Animator for Evangelization, always dependent on the Minister General and the Definitory, with respect to the same sense of communion and collaboration.
- 3.3** The Evangelization Sector includes educational pastoral care under the direction of the Animator for Educational Pastoral Care.
- 3.4** The Assistant for the General Secretariat for the Missions and Evangelization is responsible for the daily activities of the Office, the review of the procedures, communications, maintaining correspondence and taking care of the preparation of the missionaries for obedience.

² Approved by decree Prot. 109809 of 31 July 2020

Tasks

- 3.5** The General Secretariat for the Mission and Evangelization consists of the Secretary General for the Missions and Evangelization, the Animator General for the Missions, the Animator General for Evangelization, the Animator General for the Educational Pastoral Care and the Assistant who carries out the function in accord with what is established in the GGSS (cf. Art. 49 §2) and pursuant to a common plan approved by the Minister General and the Definitory, with respect to the particular activities.
- 3.6** The General Animator for the Missions (who may be the Secretary General for the Missions and Evangelization himself) is responsible, in particular, for promoting and fostering the spirit and initiatives inherent in missionary activities, for facilitating the relations with the Interprovincial Councils and the Provincial Animators for Missionary Evangelization and the GSME, for maintaining contact with the reality of the missions “*ad gentes*” of the Order and for making visits for the activities of animation, evaluation and orientation, for establishing relationships among the missionaries, the Minister General and the Definitory, for proposing forms of preparation and formation for new missionaries.
- 3.7** The General Animator for Evangelization (who may be the Secretary General for the Missions and Evangelization himself) is responsible, in particular, for knowing the different forms of Evangelization in the Order, for promoting at the regional, continental level of the Conference and of the Order styles and instruments for the animation of the brothers in the different forms of evangelization with a view to fidelity to the charism and the needs of the present time, fostering and promoting new forms under the paradigm of the missions “*ad gentes*” and of the Secretary General for the Missions and

Evangelization. Seeing to the relations between the interprovincial secretariats, provincials and the GSME. Assuring that Dialogue, the Justice, the Peace and the Integrity of Creation are present dimensions in any evangelization activity.

- 3.8** The General Animator for Educational Pastoral Care is responsible for fostering collaboration between the various formation centers; to know the reality of the schools, universities, colleges and non-formal educational centers in the Order, taking into consideration that Educational Pastoral Care is to be understood as a form of Franciscan evangelization; to promote forms and means of animation of the friars who work in it.
- 3.9** The President of the Commission for Dialogue must consult regularly with the Secretary General for the Missions and Evangelization so that the Commission's activity is at the service of Evangelization; it must encourage and support the commitment of the friars to dialogue in the fields of formation, evangelization and missions, as well as the Order's initiatives concerning dialogue, in collaboration with the General Secretariat for Formation and Studies (SGFS) and the other bodies of the Curia; to encourage the members of the Commission to carry out their duties in the areas assigned to them; to deal with the contacts of the Conferences and the Entities of the Order, thus promoting dialogue within them; to present the Commission's proposals to the Minister General and the Definitory for approval.

Funding³

- 4.1 The Annual Report is drawn up by all the members of the Secretariat and by the Commission for Dialogue, who send it to the General Bursar who presents it to the Minister General and the Definitory for approval.
- 4.2 The Annual Budget (GSME) shows the expenses of the Office and the Commission for Dialogue.
- 4.3 Expenses for office staff and travel are covered by the funds of the GSME present in the budget approved by the General Ministry and the Definitory.

³ Approved by decree Prot. 109809 of 31 July 2020



ORDO FRATRUM MINORUM
SECRETARIATUS GENERALIS PRO EVANGELIZATIONE
Curia Generale dei Frati Minori (OFM)
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Secretariatus Evangelizationis: eMail: evangen@ofm.org - Secretariatus Evangelizationis Missionalis: eMail: missgen@ofm.org

Roma, 19 Giugno 2020
Ss. Cuore di Gesù

Oggetto: modifiche Statuti peculiari SGME

Con questa lettera presento all'approvazione del Ministro Generale e del suo Definitorio le proposte di modifica agli Statuti peculiari del SGME.

Tali proposte fanno seguito all'istituzione di una Commissione formata da fra Franco Mirri, fra Alonso Morales e fra Cesare Vaiani per rivedere la procedura dei progetti della Curia generale (lettera del 3 aprile 2020 - Prot. SG 21/20). Tale Commissione elaborava una prima bozza del nuovo regolamento dell'Ufficio Sviluppo (DEV), che è stata esaminata dal Definitorio Generale nella sessione del 22 maggio.

Avendo constatato che la rinnovata modalità di funzionamento del DEV avrà delle ricadute anche sull'attività della SGME, con lettera del 26 maggio (Prot. 109731) il Segretario Generale chiedeva espressamente una bozza con la proposta di emendamenti agli Statuti peculiari del nostro Segretariato, che erano stati approvati da questo Definitorio Generale nel 2016.

Tale bozza è allegata a questa lettera: le modifiche sono evidenziate in caratteri rossi e con la cancellazione.

La modifica fondamentale al testo precedente è il passaggio dell'amministrazione del Fondo per le Missioni ed Evangelizzazione dal SGME al DEV.

A questo si aggiunge la partecipazione *ex officio* del Segretario generale per la ME al *Consiglio dei Progetti* del DEV, la collaborazione con il DEV nell'offrire eventuali informazioni e documentazione sui progetti relativi alle missioni ed evangelizzazione e qualche altra modifica.

Nell'attesa della vostra decisione, saluto fraternamente.



Fr. Alonso Morales
Segretario generale ME

19 GIU. 2020 109809



ORDO FRATRUM MINORUM
SECRETARIATUS GENERALIS

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COPIA
CONFORME ALL'ORIGINALE

Roma, 31 luglio 2020

Caro Fr. Alonso:

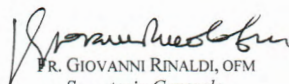
Il Signore ti dia Pace!

La modifica degli Statuti Peculiari della Segreteria Generale per le Missioni e l'Evangelizzazione, che tu hai presentata il 19 giugno 2020, è stato regolarmente approvata dal Definitorio generale nella Sessione del 30 luglio 2020, a norma dell'art. 3 degli *Statuti Generali* dell'Ordine.

Ti chiedo di inviare due esemplari dei nuovi Statuti Peculiari, una volta pubblicati, a questa Segreteria Generale.

Comunicandoti quanto sopra, colgo volentieri l'occasione per augurarti ogni bene.




FR. GIOVANNI RINALDI, OFM
Segretario Generale

Prot. 109809 / S 18-20

Fr. Alonso MORALES DUQUE, OFM
Segretario generale Missioni/Evangelizzazione
Curia Generale
Via S. Maria Mediatrice, 25
00165 ROMA
ITALIA



IL MINISTRO GENERALE
DELL'ORDINE DEI FRATI MINORI

COPIA
CONFORME ALL'ORIGINALE

DECRETO

Il Definitorio Generale, nella sessione del 30 luglio 2020, dopo accurato esame, ha approvato la modifica agli *Statuti Peculiari* della Segreteria Generale per le Missioni e l'Evangelizzazione, presentata per l'approvazione dal Segretario Generale per le Missioni e l'Evangelizzazione, FR. ALONSO MORALES DUQUE, OFM. con lettera dell'19 giugno 2020, a norma delle Costituzioni Generali e degli Statuti Generali dell'Ordine.


PERTANTO,
IN VIRTÙ DI QUESTO DECRETO,
APPROVO E DICHIARO APPROVATA
LA MODIFICA AGLI STATUTI PECULIARI
DELLA SEGRETERIA GENERALE
PER LE MISSIONI E L'EVANGELIZZAZIONE,
SECONDO IL TESTO IN LINGUA ITALIANA
CHE SI CONSERVA NELL'ARCHIVIO GENERALE DELL'ORDINE.

Nonostante qualsiasi cosa in contrario.

Dalla Curia Generale dell'Ordine dei Frati Minori, in Roma, il 31 luglio
2020.


FR. GIOVANNI RINALDI, OFM
Segretario Generale




FR. MICHAEL A. PERRY, OFM
Ministro Generale e Servo

Prot. 109809 / M 18-20

General Animation Guidelines

for Mission Ad Gentes



Background:

The General Statutes Art 63 §2 states that “*The Missionary Evangelization of the whole Order is regulated by Special Statutes that are approved by the Minister General with the consent of his Definitory.*” Hence, on July 31st, 2020, the General Definitory (Prot. 109809/S 18-20) issued the Decree of approval for the updated text of the Special Statutes of the General Secretariat for the Missions and Evangelization (GSME). Onwards, this has become an animation guide on the missionary evangelization operations of the Order. Its Section 1.2 specifies that “*to distinguish and highlight the two sectors that must be animated, it was decided to use the expression “General Secretariat for the Missions and Evangelization” (SGME), meaning with the term “Mission” the vocation and specific activities of the “missions ad gentes” entrusted to missionaries (cf. GGCC 117, §1-3)*”. Section 2.8 prescribes the need: “*To provide adequate preparation and formation for new missionaries and identify forms of ongoing formation of the friars on mission.*” The Special Statutes, however, lack the concrete processes and procedures in these preparations and animating mission *ad gentes*.

Hence, the General Animator for the Missions, tasked among others “*for proposing forms of preparation and formation for new missionaries*” (Part Statutes, Sec.3.6) has hereby taken the initiative to draft the “*General Animation Guidelines for Mission Ad Gentes of the Order*”. The drafted guideline is a result of concrete opinions, and recommendations on how to improve animation in mission *ad gentes*: born out from the experiences of the General Animator for Missions and the GSME and some of those consulted missionaries (incoming, active, outgoing), and from ministers of both the sending and the receiving Entities.

The general objective of this guideline is to provide a roadmap for animating mission *ad gentes*, through standard processes and procedures in preparing, applying, accepting, integrating, and accom-

panying new missionaries. Hence, this guideline is significant because it serves as a basic, clear, and specific guide and instructions that serve as a standard norm to guide the General Administration, the General Animator for the Missions, the missionary friar, the sending Entity, and the accepting Entity on what to do and follow to advance better the animation of mission *ad gentes*. As an easy reference, it will clarify basic instructions on processes and procedures that facilitate a concerted but standard approach, avoid confusion, and promote more comprehensive and efficient instructions on how to perform a task, make a decision, or achieve the goal of better mission animation.

Finally, this guideline contains recommendations on how to accomplish some tasks or reach a specific goal and therefore, is not mandatory like a policy that should be enforced and that demands greater accountability. Rather, it is presented as “ideal” or “best” possible practices or courses of action for voluntary compliance designed to achieve optimal results and deemed to apply with a certain degree of flexibility, on a case-to-case basis.

I: Initial Preparation for Mission:

- 1.** To implement a plan for the holistic preparation of a missionary friar who has the desire for mission *ad gentes*, the sending Entity, before dispatching a friar for the mission, should create opportunities for proper discernment and basic preparations (as based on its existing program and resources), including but not limited to the following recommendations:
 - a.** Psycho-spiritual preparation should involve the friar’s discernment in close accompaniment by his superiors for him to reach a definitive decision (following the existing program in his Entity as spiritual exercises, discernment retreat, mission sending ceremony, etc.);

- b. Initial communication with the General Animator for the Missions can assist the friar in arriving at a well-informed decision, especially in which priority mission areas to choose and the associated language preparations needed;
 - c. Initial Language Preparation is essential to prepare the friar for the missionary friar task. It can be enhanced more once he is in the mission area.
 - d. Health Clearance ensures that the friar is physically, mentally, and emotionally ready for the mission.
 - e. Basic mission preparations/courses (i.e. in missiology, dialogue, inculturation, etc.) should be made in the context of the mission area to help the friar live and adjust to his new environment.
2. Once a decision and basic preparations were made, the following Initial Procedures for Mission *Ad Gentes* Application include:
- a. Submission of the following documents to the Minister General (MG), copy furnished to the GAM:
 - I. A letter of intent of the friar applying for the mission addressed to the MG, signifying the place and his reasons for doing the mission;
 - II. A letter of endorsement from the Minister of the Entity addressed to the MG vouching for the friar's readiness and clear motivation for the mission;
 - III. Submission of available relevant certificates /documents: (i.e. Medical Clearance, Language course, Mission courses, etc.) signifying the friars' early preparations and fittedness for the mission.

- b.** MG Letter of Acceptance is transmitted to the following:
 - I. The friar seeking to go on a mission;
 - II. The local Minister of the sending Entity where the friar came from;
 - III. The local Minister of the accepting mission Entity;
- c.** Processing of Travel Documents and final preparations are made upon receiving the Acceptance Letter from the MG. The receiving host-mission Entity shall assist the missionary friar in the needed processes, travel documents, and in giving other practical pieces of advice for his transfer, in collaboration with the GAM.

II. Mission Immersion Program:

- 1.** A 6-month to 1-year transition period is given to mark the beginning of the new mission. This transition is recommended to allow the friars to live and experience the existing realities of the mission area. In this transition, the friar confronts his fear, anxiety, excitement, and self-doubt caused by the unknown uncertainty of leaving behind his Entity as he slowly adjusts to the realities of his new mission. The objectives for this transition therefore are as follows:
 - a.** For the missionary friar, to be given enough time to see, live, and come up with a well-informed discernment and decision on his desire to go on a mission in the actual realities and context of the mission place;
 - b.** For the Host Entity, to be allowed to evaluate the proper disposition and readiness of the missionary friar, given the context and demands of the mission.

- 2.** Additional necessary preparations should be made in the area of mission, during this period including but not limited to the following:
 - a.** Community and/or Ministry immersion as accompanied by local friars;
 - b.** Continue Language Preparations;
 - c.** Cultural and other local courses that can equip him for the mission;
 - d.** Courses available as animated by the GSME (Inter-obedient Mission Course, Online Web Seminars, etc.)
- 3.** A “Mission Friar-Coordinator” in the Host Entity is assigned to assist the discerning missionary friar during his stay, mainly tasked to do the following:
 - a.** Fraternaly accompany and journey with the missionary friar;
 - b.** To assist the friars with the needed documents for his stay in the mission;
 - c.** Provide avenues for further discernment and additional preparations to equip him for the mission, as specified above;
 - d.** Give his evaluation and recommendation, in consultation with the other members of the community at the end of the immersion period on the readiness of the new missionary friar for the mission;
 - e.** To submit his report and recommendations, as well as necessary documents to the MG and his General Definitory; and
 - f.** To do other tasks, given by the MG and/or GAM concerning the mission.

4. The friar whenever he feels the readiness to decide, will formally write to the MG his discernment and reasons for his decision, whether to continue or not, his mission:
 - a. anytime during, but not earlier than the mission immersion period of 6 months
 - b. anytime during, but not later than the mission immersion period of 1 year
5. During this transition phase, the friar should not be given any major assignment in both the community and the ministry. However, during his stay, he shares similar responsibilities in fostering the community dynamics, as well as receiving basic existing benefits including monthly allowance, allocations for health needs, and other similar concerns that other members of the fraternity enjoy.

III. Final Acceptance and Integration of the Friar:

1. Final acceptance of the friar for mission is made after the submission of the following letters to the MG, copy furnished to the GAM:
 - a. Friar's letter signifying his final decision to continue his mission after undergoing the preparation (between the 6-month to 1-year) immersion period, and his reasons and realizations;
 - b. The "Mission Friar-Coordinator" gives his letter of endorsement to the MG on the readiness of the friar candidate for integration into the missionary friar community.
2. The final decision and giving of the Letter of Obedience by the MG to the friar seeking the mission follows upon the receipt of the above documents, with a copy furnished to the Minister of the sending Entity, the Minister of the accepting mission Entity, and the GAM;

3. Parties concerned should enter a Memorandum of Agreement (MOA) in reference to the prescription of General Statutes, Article 70 §.1-2: *“to draw up an agreement in which the length of time for giving the service and rights and obligations of the friars concerned are to be outlined.”* Hence, the MOA shall be facilitated by the Ministers of both parties (in case of missions under the MG, through the GAM), in consultation with the missionary friar, with the terms and conditions to include, but not limited to the following (see Draft of the MOA):
- a. The MOA shall be entered between the following concerned parties:
 - I. the SENDING Entity
 - II. the HOST Entity
 - III. the MISSIONARY FRIAR
 - b. Duration of Mission: is recommended to be not less than a term of 5 years, normally renewable for up to 3 terms of 5 years each, or longer, based on the discernment of the missionary friar himself, the local community and that of his Minister of reference (Minister Provincial or Minister General);
 - c. The recommended obligations and privileges stipulated in the MOA should include but not be limited, to the following provisions:
 - I. The extent of pastoral involvement of the missionary friar;
 - II. Place of residence/house of affiliation in the host Entity;
 - III. Ongoing formation and renewal, accompaniment program;
 - IV. Provisions for humble monthly allowance, trips/travels to include among others, permission, destination, duration, finances;

- V. Missionary's discernment of needs, directions, and priorities;
 - VI. Medical needs of the missionary friar while on mission;
 - VII. In case of the demise of the missionary friar; and
 - VIII. Other relevant concerns deemed important.
- d. Pre-termination of the mission, for whatever reasons, must be communicated to MG, citing the reasons and providing copies to the persons concerned.
4. The integration of missionary friar, prepared by the immersion program and clarified by the terms and conditions in the MOA, shall in general follow the General Statutes of the Order: Title XXIV Residence, Articles 246 to 247, which are written in Section 03 of the MOA entered (see MOA draft page 02).

IV: Mission Accompaniment and Ongoing Formation Program:

1. *“Experiences in the ad gentes missionary friar reality should be proposed to all even if not all – for different reasons – can carry them out. These experiences should be lived and accompanied in a gradual manner and they should be supported – in the areas of mission – by authentic life of fraternal communion.” (OFM Ratio Formationis Franciscanae: Art 91)*
2. Hence, it is the responsibility of the receiving community, through the animation of the Guardian, to accompany the new missionary friar in integrating his life in mission *ad gentes*, especially in the initial years of his arrival, and to continue more opportunities for ongoing formation.

3. *“Accompaniment, be it of the fraternity or the individual friar, requires a climate of confidence and familiarity (cf RB 6,7) so that he who is accompanying, “as a mother”, can really “love and nourish his spiritual brother” (Rb 6,8). This climate is achieved by:*
 - a. Promoting fraternal life in all its dimensions so that the friar that accompanies is and is shown to be a brother to all;
 - b. *Living in that simplicity in life that is born of listening to the Word and that leads to the essential;*
 - c. *Living as “Minors” in relation to one another, accepting each Friar in his own reality and promoting positive attitudes (cf.GGCC 40);*
 - d. *Announcing the Good News of the Love of God and embracing the word in Christ, in an attitude of critical and, at the same time, fruitful dialogue.” (OFM Ratio Formationis Franciscanae: Art 95);*
4. *“The Minister (provincial) is to be sure that missionaries receive appropriate formation so that they will be able to satisfy the demands of their future responsibility more effectively (GGCC 121, §1). Given the progress of time and the profound changes in society, missionaries must renew themselves, so that they may always respond to the needs of their ministry. It is the duty of the Minister to see that this renewal is given to all missionaries through suitable programs of ongoing formation.” (GGCC 121 §2).*
5. Among others, the GAM is responsible *“for establishing relationships among the missionaries, the Minister General and the Definitory, for proposing forms of preparation and formation for new missionaries” and “to visit the different realities of the missions “ad gentes”, esp cially those missions dependent on the Minister General.” (GSME Part Statutes, Sec.3.6 and Sec 2.4 respectively).*

6. Part of his accompaniment program includes the frequency and duration in months of his home visit/vacation in his country of origin, corresponding to every year of a foreign mission, as stipulated in the Special Statutes of the Host Entity and /or that was agreed upon as indicated in the MOA entered.
7. A missionary friar returning for good shall undergo a Re-entry Program to be facilitated by his Entity of origin. Hence, each Entity shall have its program not only for the preparation and sending of missionaries, but also a Re-entry Program to assist a friar in integrating back into the Entity, after his missionary friar work.

MEMORANDUM of Agreement

Mission Ad Gentes



This Memorandum of Agreement entered and executed in the _____ on this ____ day of _____, 20_____

BETWEEN:

The (Sending Entity: _____), a canonically erected autonomous Entity of the Order of Friars Minor, with an official address at _____, represented in this Act by _____ in his capacity as the _____(Designation of the Superior), herein referred to as the SENDING Entity;

The (Mission Entity: _____), an autonomous Entity (dependent under the MG / independent) of the Order of Friars Minor, with an official address located at _____, represented in this Act by _____ in his capacity as the _____(Designation of the Superior), herein referred to as the HOST Entity

AND

_____, a Bonafede member of the SENDING Entity and legal age, single, with residence at _____ herein referred to as the MISSIONARY FRIAR.

WITNESSETH:

That the SENDING Entity and the HOST Entity mutually covenant to carry out a Foreign Missionary Program following pertinent Rules of the Order of Friars Minor thereto governing and by the Divine inspiration, whereby the SENDING Entity shall send its member to the HOST Entity to do missionary friar work in the country of the HOST Entity;

The MISSIONARY FRIAR is a member of good standing of the SENDING Entity, physically fit, and of sound disposing mind, is desirous and willing to do missionary friar work with the HOST Entity;

That both Entities share the common goal of safeguarding this missionary friar work hereby agree to undertake this missionary friar work under the terms and conditions set forth hereunder, thus:

01. For the Duration of the Mission.

The missionary friar work of the member of the SENDING Entity in the country of the HOST Entity shall be equivalent to _____commencing from the time this Memorandum of Agreement is entered and executed, to be renewed later depending on the Divine inspiration of which both parties shall discern and communicate to each other in writing at least sixty (60) days before the end of the specified term. Should there be no renewal entered into by the parties, the foreign missionary friar work shall be deemed automatically terminated, in which case the HOST Entity shall facilitate the safe return of the member of the SENDING Entity;

02. For the Obligation of Parties.

- a. Both the SENDING and the HOST Entity commit themselves to extend any form of assistance as may be mutually agreed by the SENDING ENTITY and the HOST Entity, to the needs of the MISSIONARY FRIAR, during the entire period of the mission including but not limited to sharing of financial resources essential for him to carry out the mission;
- b. The SENDING Entity and the MISSIONARY FRIAR commit to integrating the life of the latter and his ministry as a friar minor in the HOST Entity;
- c. All parties agree on the following provisions regarding obligations, responsibilities, and privileges (to be specified according to each context):
 - I. The extent of pastoral involvement of the missionary friar:
 - II. Place of residence/house of affiliation in the host Entity
 - III. Provisions for ongoing formation and renewal, of accompaniment programs
 - IV. Provisions for humble monthly allowance, trips/travels to include among others, permission, destination, duration, finances
 - V. Missionary's discernment of needs, directions, and priorities;
 - VI. Medical needs of the missionary friar while on mission
 - VII. Provisions in case of the demise of the missionary friar; and
 - VIII. Other relevant concerns deemed important
- d. The concerns herein mentioned shall be made in writing and signed by both parties and the missionary friar shall form part of this agreement.

03. For the Guidance for the Missionary Friar (cf. GGSS 246 & 247).

- a. *“Friars who live in another Province (Entity) or a legitimate reason are to share the rights and obligations pertaining to the Friars of that Province after two years of residence; in the meantime, the exercise of their rights in their own Province (Entity) is suspended, unless, after the friars concerned have been consulted, it has been established otherwise between the respective Ministers Provincial (Superiors). Sharing in the rights occurs from the beginning of the residence if there is the intention of remaining there for at least two years.”* (GGSS 246).
- b. *“Friars residing in another Province (Entity) are subject to the authority of the Guardian of the House in which they live or if they live outside a House of the Order, of the Guardian of the nearest House. In matters of greater importance, following what has been established in the Statutes of the Province (Entity) in which they reside as a guest, the Province (Entity) unless it has been agreed otherwise between the two Provinces (Entities).”* (GGSS 247.1).
- c. *“The consent of their own Minister Provincial (Superiors) is necessary for friars residing in another Province (Entity) to be conferred with offices and duties in that Province (Entity); if they have been elected Guardians they must remain in that Province (Entity) for at least the entire three-year period.”* (GGSS 247.2).

04. For Pre-termination of the Mission.

Any of the signatories below through Divine Inspiration may decide to terminate this MOA and should signify formally in writing, at least _____ months before the termination, to include the reasons for the pre-termination, to be communicated to the other concerned parties. In this case, the SENDING Entity is not obligated to provide a replacement for the missionary friar who decided to return to the sending Entity.

Done at the _____ of
_____ on _____ day of the month of _____ in the
Year of the Lord, 20_____.

For HOST Entity:

Seal:

_____, OFM

(Name and Signature of the Superior)

For SENDING Entity:

Seal:

_____, OFM

(Name and Signature of the Superior)

For MISSIONARY FRIAR:

_____, OFM

(Name and Signature)